

Thank you for being part of our worship.
Please review the guidelines below to help you with your task(s).

Greeters welcome everyone as they enter the building for service. They embody our mission: *St Philips strives to be a friendly and caring church for all people.*

You may be asked to answer general questions by visitors and to help them find the coat racks and washrooms, etc. Ask visitors to sign the guest book and to join us for fellowship after the service.

Please arrive at church 20 minutes before the service begins.

Schedules are posted on the bulletin board in the Narthex and published monthly in the Lamp. If you are unable to serve, please arrange for coverage.

Ushers greet worshippers, provide them with service bulletins and help them find a seat if needed. Ushers pay attention to the needs of the congregation and facilitate the meeting of those needs for hospitality and welcome.

They collect the offering and present it to the assisting minister during the service. They count and record the number of people attending the service. They also alert the Sunday school teacher when it is time for the children to return to the service for Communion.

Please arrive at church 20 minutes before the service begins.

Schedules are posted on the bulletin board in the Narthex and published monthly in the Lamp. If you are unable to serve, please arrange for coverage.

Lectors participate in the service by reading the first and second lesson of the day. They also assist with the distribution of communion elements.

Prepare ahead: if you don't understand what you are reading, chances are your listeners won't either. Experienced lectors and the Pastor can help with pronunciations of unfamiliar words and suggestions for resources to help with your Bible reading.

Please arrive at church 10 minutes before the service begins.

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Coffee Hosts facilitate fellowship after the services from September to May. Coffee, tea, juice and cookies are provided; you are asked to bring milk/cream.

Please arrive at church 20 minutes before the service begins to start the coffee and to set up the servery and fellowship hall. You are also responsible for clean up of the kitchen and hall.

Karol and Berk Litt can answer questions and provide detailed instructions about coffee host responsibilities.

Schedules are posted on the bulletin board in the Narthex and published monthly in the Lamp. If you are unable to serve, please arrange for coverage.

Assisting Ministers are lay people who embody our understanding that all the Baptized are called to serve God by serving others.

Assisting Ministers aid the congregation's worship by leading some of the prayers, setting and clearing the table for Communion, helping to distribute the Communion elements, and performing other tasks as necessary.

Detailed guidelines and training are provided to lay members who participate in this important ministry and questions should be directed to the Pastor or the council chair.

Please arrive at church 30 minutes before the service begins.

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Acolytes are lay people who also embody the Baptismal call to service. Acolytes aid the congregation's worship by lighting and extinguishing candles, holding books for other worship leaders, and performing other tasks as necessary.

Please arrive at church 20 minutes before the service begins.

Schedules are posted on the bulletin board in the Narthex and published monthly in the Lamp. If you are unable to serve, please arrange for coverage.

Counters assist the congregation by carefully counting and recording the financial gifts which worshippers offer during worship to support the ministry of the congregation.

Detailed instructions and training are provided to this dedicated group of volunteers and questions should be directed to Tom Read or the council chair.

Please arrive at church 10 minutes before the service begins.

Schedules are posted on the bulletin board in the Narthex and published monthly in the Lamp. If you are unable to serve, please arrange for coverage.

Altar Guild members give careful attention to traditional calendar days and the colors of the seasons while taking care of the altar linens, banners, flowers, candles and Communion vessels.

Detailed procedures are provided to members and Joan Wittnebel can provide additional guidance about the altar guild tasks.

Please arrive at church 30 minutes before the service begins.

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